

EASTSIDE RURAL COUNTY FIRE PROTECTION DISTRICT
PO BOX 5996
STOCKTON, CA 95205-9998
(209) 639-2270

JULY 6, 2023, MEETING MINUTES

PRESIDENT:	JESS MILLER
VICE PRESIDENT:	SUSAN TRAMMEL
DIRECTORS:	KATHLEEN GARCIA
	LYNNE ARMANINO
	MARTIN ASBORNO
INTERIM CLERK:	MATTHEW DUAIME

President Miller called the regular meeting of the Eastside Rural County Fire Protection District to order on Thursday, July 6, 2023, at 6:03 PM at Station 12, 4010 East Main Street.

ROLL CALL:

Present:	Miller, Armanino, Garcia, Asborno, Trammel, and Clerk / CAO (Interim) Duaime
Absent:	None

ADOPTION OF THE AGENDA:

- With a quorum present, Director Lynne Armanino made a motion to adopt the agenda as mailed. Director Kathy Garcia seconded the motion and the motion carried.

ADOPTION OF THE BOARD MEETING MINUTES:

- June 1, 2023, Meeting Minutes
 - Director Lynne Armanino made a motion to adopt the meeting minutes. Director Kathy Garcia seconded the motion and the motion carried.

STOCKTON FIRE DEPARTMENT

- Chief Edwards attended the meeting.
 - See attached report.

PUBLIC COMMENTS / REQUESTS:

- Member of the public Steve Lagomarsino presented a concern / complaint regarding weed abatement at the following address(s) 5382 and 5504 E Main Street Stockton. This is the second request made by Mr. Lagomarsino. Chief Edwards described the Fire Department steps to take and recommended Mr. Lagomarsino make a complaint to the SJC Board of Supervisors.

FINANCIAL REPORT:

- Financial Statements
 - June 2023 Financials
 - 4th Firefighter Payment
 - Clerk Invoice

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FINANCIAL STATUS:

- Financial Statements
 - To be reviewed in July Meeting
 - End of Fiscal Year Payment – Pause
 - Clerk Invoice Reviewed and Approved
- Disbursements – Fund 48201 and Fund 48291
 - General Fund 48201 - \$7363.33 – July 6, 2023
 - Reserve Fund 48291 - \$1342.50 – July 6, 2023
- Action
 - Vice President Susan Trammell made a motion to approve disbursements as presented. Director Kathy Garcia seconded the motion and the motion carried.
- All members present signed the warrant list.

UNFINISHED BUSINESS:

- Board / Ethics Training – 3 of 5 Completed
- Financial Audit Process Started – Jeff Stone
- Website Demo Board approved demo
- Weed Issue on Main Street – Fire Chief Updated Board and Public
- Thermostat Assessment Quote Complete
- Grand Jury Report Complete

NEW BUSINESS:

- Record Retention Overview
- Resolution 2023-1 Auditors Office signed and complete.
- Law Firm Preference: RFP Pending
- SFD FF Memorial Donation Presented by Fire Chief – Under consideration by Board.
- Budget 2023-24 In Development
- Posting Window Cabinet Board Approved up to \$500.
- Eastside Logo Funding Pending
- Fire Station Open House Pictures sent to Board.
- Bookkeeping / QuickBooks – Training for Clerk approved by Board.

COMMUNICATIONS:

- SDRMA – Annual Invoice Pre-Alert

LAFCO:

- Director Garcia – Reported on last meeting.

DIRECTORS COMMENTS / REQUESTS:

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COMMUNITY DEVELOPMENT DEPARTMENT/MISCELLANEOUS:

- CAO / Clerk Duaime

FUTURE AGENDA ITEMS / DIRECTORS COMMENTS:

Next Meeting: August 3, 2023 @ 6 PM

Matt Duaime, Clerk of the Board / CAO (Interim)
Eastside Rural County Fire Protection District

The law does not permit Board action on, or extended discussion of, any item not on the agenda, except under Special circumstances, comments should be limited to two minutes. If Board action is required, the item will be placed on the agenda for the next meeting.

- This agenda shall be made available upon request in alternate formats to persons with a disability, as required by law under the Americans with Disabilities Act of 1990 (42 U. S. C. 12132) and the Ralph M. Brown Act (California State Code 54954.2). Persons requesting a disability modification, or accommodation to participate in the meeting must contact Board Clerk Matt Duaime in writing at the above address during regular business hours at least 120 hour or five days s in advance of the meeting.
- Under Government Code Section 54957.5, all related materials on the agenda submitted to the Directors of the Board shall be made available to the general public for inspection at the business office listed above and by calling the above number for an appointment.
- Materials related to an item on this Agenda submitted to the Directors after distribution of the Board packet are available for public inspection at the District Address Location PO Box 5996, Stockton, California 95205-9998 or by appointment by calling (209) 639-2270.